



Park Lane Primary & Nursery School

Executive Head: Rob Litten

Deputy Executive Head: Rachel Bains

Wednesday 12th January 2022

Dear Parent/Carer,

**Reception – Year 6 Parents Evenings -
Tuesday 8th February and Wednesday 9th February 2022**

Parent/teacher meetings will be held virtually on Tuesday 8th February and Wednesday 9th February from 3.30pm – 6.30pm on both days.

Your child's class teacher will be available for a 9-minute confidential appointment. **You must book an online appointment.** We had hoped to provide you with a longer session but it is not possible. **Please remember your child's teacher is always available to discuss your concerns, answer any questions and to accept feedback from you.**

For this parental consultation, all appointments will be held virtually online. Once you have signed up for an appointment a link will be sent to you for you to use.

Appointments can be made from Wednesday 12th January and will close at 12pm on Friday 4th February. Should you wish to make any changes after this, or have any queries please contact the school office.

INFORMATION FOR OTTER PARENTS: Mrs Walton-Jones will be available on Tuesday and Wednesday evening between 3.30pm and 5.00pm and Miss Alegre will be available separately on the Wednesday evening between 3.30pm and 6.30pm.

INFORMATION FOR FOXES PARENTS: Miss Alegre will be available on Tuesday evening and Mrs Porter will be available on Wednesday evening.

INFORMATION FOR W1 PARENTS: Mr Adams will be available on Tuesday evening and Miss Shabir will be available on Wednesday evening.

INFORMATION FOR E1 PARENTS: Mrs German will be available on Tuesday evening and Mrs Ingham will be available on Wednesday evening.

Please visit <https://theparklane.schoolcloud.co.uk> to book your appointments and log in with the following information:

**Student's First Name
Student's Surname
Date of Birth**

If you do not have access to the internet or have any problems with the site, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely,

Mr R Litten

Executive Head

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